

Elán Standard Planning Fees

The following fees are for individual travelers, couples, or family/personal groups sharing accommodations and originating and departing together from the same points.^{1 2} Elán works in conjunction with other advisors and local providers, clearing most transactions through Direct Travel, Inc. Fees may be directly invoiced by Elán.

Full Itineraries (including, as applicable, air travel planning³, transfers, accommodations and local experiences):

- For individuals, couples and family groups of four or less individuals:
 - \$200/travel day⁴
- Travel for families or groups of five or more:
 - To be determined, but generally a multiple of that quoted above

Hotel/Resort/Cruise-only bookings:

- \$100/night of accommodation for individuals and families/personal groups sharing accommodations (a single room, suite, combination of up to three rooms, villa or ship's cabin)

Concierge Services (local sightseeing, dinner reservations, theatre bookings, etc.):

- \$200/hour of advisor services, charged in .25 hour intervals⁵
 - Minimum charge of \$100

Festive/"Last Minute" Surcharge: all fees are subject to an additional 25% surcharge during the Festive Season, running from approximately December 18 to January 5, and for urgent/last minute travel requests.

¹ Effective January 1, 2021. Fees quoted above are for the preparation and presentation of an initial itinerary. Subsequent changes will be billed at \$200/hour, charged in .25 hour intervals; minimum charge of \$100.

² Annual fee option: Effective January 1, 2021, \$25,000 for travel planning services of full itineraries and concierge type services, as defined above (for an individual or couple), entitling the client for planning/concierge services for up to 90 days of travel per calendar year. Those opting for the annual fee option after January 1 will be charged on a *pro rata* basis for the number of months remaining in the year, at the rate of \$1667/month.

³ Air ticketing processing fees are separate and not included in the fees cited herein.

⁴ All fees are subject to change. Especially complex customized itineraries are subject to additional fees, regardless of the length of itinerary.

⁵ Each .25 hour interval is defined as any period from one to 15 minutes